



# **SELF STUDY REPORT**

**FOR**

**3<sup>rd</sup> CYCLE OF ACCREDITATION**

**NABADWIP VIDYASAGAR COLLEGE**

PACCA TOLE ROAD, NABADWIP, NADIA

741302

[www.nvc.ac.in](http://www.nvc.ac.in)

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

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# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

*Navadweep*, popularly called Nadia, is situated on the western bank of Bhagirathi. It is just opposite to the confluence of the rivers: Jalangi and the Bhagirathi. With the passage of time, 'Navadweep' was named as Nabadwip. It was a very large and populous city, a great trading centre and seat of Hindu learning in the 15th & 16th century. Then, Nabadwip was called the "Oxford of Bengal". Nabadwip Vidyasagar College began its journey on 5th March, 1942.

Nabadwip Vidyasagar College is affiliated to University of Kalyani since 1999. Whereas in the First Cycle it was accredited with Grade 'B' in April 2007, it was re-accredited with Grade 'B' in the Second Cycle of NAAC (National Assessment and Accreditation Council) in October 2017. The College at present imparts education in as many as seventeen Honours courses and fifteen general courses, Sanskrit M.A course in regular mode and four M.A courses in DODL mode. Apart from these, at the College campus there is also a study centre of Netaji Subhash Open University (NSOU) which imparts PG Courses in seven subjects and Bachelor degree in Library Science. The College further owns three acres of land where a women's hostel was built with financial assistance from the UGC; and just opposite to it, there is another plot where an SC/ST hostel was built. Adjacent to the Women's hostel a plan for constructing a second campus of the College is in pipeline as per the proposal provided in the DPR under component 6 of RUSA 2.0.

The College has obtained the RUSA grant in November 2019 for upgradation of existing Degree Colleges into Model Degree Colleges for different works under Component-6 of RUSA 2.0 grant which paved way for infrastructural and academic development.

Team 'Nabadwip Vidyasagar College (NVC)' encompasses teachers, non-teaching staff along with casual office staff and students. They are inevitable, and indispensable. The all-out efforts of **Team NVC** must enhance name and fame of our beloved college throughout India.

### Vision

As the name and history of Nabadwip Vidyasagar College suggest, the social, cultural, and spiritual heritage inspires the vision of the college.

1. To inculcate the ethos, values, and spirit of Indian society.
2. To equip students with subject-specific skills, knowledge as well as nationalism, spirituality, secularism, and discipline.
3. To achieve infrastructural, and academic diversification with the growing demands of the students of the region.
4. To strike a delicate balance between traditional and modern cultural values through the celebration of different cultural, and social occasions, NCC, and NSS activities.

### Mission

1. To implement academic and cultural visions of the college.
2. To upgrade the infrastructural facilities continuously.
3. To fulfill our commitment toward RUSA 2.0.
4. To fulfill our commitment towards transforming the college into a Model Degree College.
5. To sustain a congenial atmosphere and cordial relationship among the students, teachers and Non-teaching staff.
6. To always seek to improve the academic atmosphere in the college.
7. To maintain well-equipped laboratories and library.
8. To digitize and maintain a well-equipped library.
9. To provide excellent reading room facilities for the students.
10. To provide an excellent net-surfing facility for the students.
11. To encourage research activities by the faculty and students.
12. To provide encouragement for Workshops, Seminars, FDPs.
13. To institute a democratic management system in the college.

## **1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**

### **Institutional Strength**

1. Extremely dedicated, motivated and qualified teachers who always try to maintain and upgrade the academic standards of the College.
2. The teachers ensure all the cross-cutting issues like gender, ethics, and value based educations etc. through the successful delivery of the curriculum and through co-curricular activities.
3. Special attention is provided to students who are first generation learners in form of tutorial and remedial classes; slow learners are also taken care of through teacher-student close interactions and Mentor-mentee activities.
4. Fully digitized library and reading room with hi-speed internet facility enhances opportunity for academic and other pursuits within and beyond curriculum.
5. The college has achieved a great deal of success in the use of technology as far as possible by improving on the use of computer, hi-speed internet facilities and other e-resources.
6. The Career and Personal Counselling Cell, Grievance Redressal Cell and Internal Complaints Committee address the problems of the students.
7. To augment greenery at the campus, the college has created small gardens including a medicinal plant garden and boosted up the tree plantation campaign through the Green campus Cell.
8. Measures have been taken to improve the environmental health of the college by making arrangements for suitable disposal of laboratory wastes, E-wastes and making the campus a plastic free zone.
9. A good number of toilets have been added and drinking water facilities have been improved.

### **Institutional Weakness**

1. Shortage of class rooms and lack of space is detrimental to run PG courses and engage students in various personal and professional activities.
2. As the students are mostly first-generation learners, there remains a very low level of understanding regarding the importance of higher education on part of the guardians; often the students are found to be engaged in earning measures apart from study which often proves to be demotivating for them towards higher studies.

3. The number of admitted students being very large, results in a poor student-teacher ratio. Numerous problems have been faced concerning the newly opened departments like Computer Science, Geography and Physical education.
4. Absence of a suitable playground at the College campus.
5. Inadequate number of permanent Non-teaching staff.
6. The College could not provide a well equipped language lab to cater to the needs of the students who are not affluent in communicative skills.
7. Lack of facilities for inter-disciplinary teaching-learning process.
8. The college has limited scope in enhancing research activities among teachers and students due to the constraints of fund.
9. The College could not provide a fully developed permanent canteen facility; often it runs temporarily for a period of time which proves to be problematic to the students and staff.

### **Institutional Opportunity**

1. The benefit of funding received from component 6 of RUSA 2.0 is an obvious opportunity for the College to develop academic, administrative and infrastructural facilities.
2. The introduction of the CBCS along with the implementation of Continuous Internal Evaluation (CIE) and remedial/ tutorial classes enhanced the opportunities for successful curriculum delivery at various maxims.
3. Successful curriculum delivery and addressing all the cross-cutting issues have opened various opportunities to achieve various programme and course outcomes in field of ability enhancement, skill enhancement, discipline specific understanding beside acquiring knowledge from core courses.
4. A handsome number of enrollments of the girl students at the college enhance more opportunity for women education.
5. The College ensures ample opportunity in higher education for SC, ST, OBC and Minority students.
6. There is ample opportunity to develop innovation and research activities at the College if the scope permits.
7. The institute is progressing towards starting add-on and certificate courses to enhance career building opportunities to the students.
8. There is possibility of establishing a language lab to cater to the development of communication and soft skills of the students.
9. To inculcate socialization among students there is ample opportunity for the College to engage the students with more programs through NSS and NCC made outreach activities.
10. Different scholarships and stipends have opened opportunities for the students to feel encouraged to overcome financial constrictions and progress towards higher studies.
11. To sign MoUs with more colleges and enhance more collaborative activities is a good opportunity for holistic development of the College.

### **Institutional Challenge**

1. The College is situated at a semi-urban location where most of the students who are first-generation learners, are coming from rural background. To motivate the students to higher studies and help them to get career opportunities is obviously a challenge to the Institution.
2. Generation of funds from non-government sectors is a serious challenge to the development of the academic and infrastructural facilities.

3. Particularly in the area of internal resource mobilization, the new education policy (NEP) is emerging as a new challenge to the institution.
4. Being situated at a place far from the Metropolis, it is a challenge to interact with the placement cells of different companies and enhance career opportunities for the students.
5. It is a challenge to motivate the students to take admission in some of the departments where a shortfall of admitted students has been observed recently.
6. It is a challenge to inculcate the students towards better experiential, project based education so as to enrich their skill for better need based career options.

## 1.3 CRITERIA WISE SUMMARY

### Curricular Aspects

1. The College is affiliated to University of Kalyani. The CBCS curriculum implemented by the University from the academic session 2018-2019 has properly been delivered by the College to reach the course and programme outcomes.
2. Modular curriculums have been prepared by the respective departments at the beginning of each academic session with proper syllabus modularization.
3. At the beginning of each academic session, an induction programme for all the newly admitted students is conducted to induce them into the curriculum.
4. The institution adheres to the Academic calendar of the University and prepares another for its own where all teaching days, observation days, seminars, study tours and examination dates are mentioned for the students.
5. In the academic year 2019-2020 three new undergraduate courses have been introduced: Computer Science (Hons.), Geography (Hons.) and Physical education (Programme). Besides, a study center for Netaji Shubhas Open University (NSOU) and that for DODL, University of Kalyani is also working at the College premises.
6. Continuous Internal Evaluation (CIE) mechanism has already been started from the academic session 2021-2022.
7. Seminars and workshops related to curriculum are organized periodically. Students also participate in experiential learning through project works and study tours as per the curriculum.
8. For the social and psychological development of the students all the crosscutting issues are addressed through proper curriculum delivery.
9. Through central feedback taking mechanism feedback is taken from the students on curricular aspects; the feedbacks are analyzed and actions are taken.
10. Through the meetings of the Academic sub-committee the departmental heads and the administrative members discuss on the betterments of the curriculum delivery and plan for future actions.
11. Some of the proposals are conveyed through the members of the Undergraduate Board of Studies (UG BoS), University of Kalyani.

### Teaching-learning and Evaluation

1. The admission process of the College is well organized where on an average enrolment percentage is 70 and for the seats earmarked the percentage is nearly 60.
2. Students-teacher relationship and interaction within and outside the classroom is vibrant as reflected in the students' feedback.

3. Apart from the core classes, the institution assesses the learning levels of the students through CIE and the slow learners are addressed in the tutorial and remedial classes where for the advanced learners exposure have been provided through seminars, workshops etc.
4. As per the academic calendar, the curriculum is delivered through different levels of student centric methods like experiential learning and participative learning like students' seminars, project works, wall magazine etc.
5. To inculcate effective teaching-learning, the teachers use ICT enabled tools: smart classroom, OHP, specialized software for science departments, access to INFLIBNET via library, online classes and class tests through Google classrooms etc.
6. The College follows the mentor-mentee mechanism effectively. It is formed to provide special care for the students of the honours course. Apart from academic help, the mentors remain always available for the psychological need of the students; to counsel them at any urgency.
7. Through Continuous Internal Evaluation (CIE) the Institution conducts formative evaluation in a robust way. After the evaluation the mistakes have been discussed with students so as to make them prepare for the summative evaluation and achieve the programme and course outcomes which are already communicated prior to the programme.
8. Online student satisfaction survey regarding the teaching learning process has been communicated to the students; links of the survey is provided at the website. Students wholeheartedly participate in the survey and provide responses and suggestions.

### **Research, Innovations and Extension**

1. Most of the faculty members are involved in research activities, publications, attending academic conference and seminars and presenting research articles etc.
2. Many of the teachers including State Aided College Teachers (SACTs) get themselves registered into Doctoral research programme in various Universities and get Ph.D.
3. To facilitate more research activities, the College encourages all departments to conduct seminars/webinars of all sorts in offline and online mode.
4. The College provides financial assistance to the teachers to join in the seminars and workshops; however for the seminars/ webinars conducted at the College the Resource persons are provided with honorarium.
5. The College successfully runs an annually published multi-disciplinary peer-reviewed journal with ISSN named "Teachers' Journal" where teachers within and outside the college publish research articles of importance.
6. The College has signed MoUs with five eminent Colleges to pave ways for collaborative activities and build an ecosystem for innovations.
7. All the teachers have their individual Vidwan Ids. Through IRINS portal at the College website all the research materials have been provided to transfer knowledge among the students and researchers.
8. The College has obtained G-Suite for Education from Google. The College has innovated processes of taking online classes and Tests through Google Meet and Google Classroom from the early days of lockdown.
9. The College has its own Identity cum library card making software (Glabel) to cater to the admittance of the students into education as early as possible.
10. The NCC and NSS Units of the College arrange a number of Extension activities around the locality for the holistic development of the participants through the development of the society.

## Infrastructure and Learning Resources

1. The institution has developed infrastructure and physical facilities for teaching-learning.
2. The College has classrooms with ICT facilities. Beside a smart classroom, all the classrooms with ICT facilities are equipped with LCD and projector facility.
3. The College has successfully contributed in the building of eco-friendly facilities like Solar Power Plant, complete LED lights coverage.
4. The College has prepared a well-equipped auditorium named “Raghunath Shiromoni Memorial Hall” at the College premises with two hundred twenty-two sitting capacity to facilitate the cultural activities of the students.
5. There is a well maintained multi-gym to nurture the physical abilities of the students.
6. At a regular level, yoga facilities have been provided to the students by the department of Physical Education.
7. The Library of the College is fully automated with Integrated Library Management System (ILMS) (Koha: 18.11.08.000) since 2015.
8. Students’ facilities like drinking water with UV water purifier, new students’ canteen, renovation of the toilets have been made.
9. Computer facilities have been improved at the Computer lab, IQAC and library
10. The office has been modernized with CCTV, LAN, AC, new computers and furniture.
11. The teachers’ room has been modernized with ACs, new toilets, new chair-table and flooring.
12. CCTVs have been installed all over the College premises for surveillance.
13. For successful functioning of class, microphones and amplifiers have been installed at some classrooms.
14. A good amount of fund has been allocated and used for the purpose of buying books at the central library and getting membership of e-journals.

## Student Support and Progression

1. The students get government scholarship benefits apart from which during pandemic tuition fees had been partially waived so as to support the students financially and psychologically.
2. Capacity building and skill enhancement initiatives have been taken by the institution by arranging seminars or webinars on life skills, arrangement of classes and programmes on Yoga, health and hygiene. Programmes on soft skills and ICT skills were also conducted.
3. The College has a dedicated Grievance Redressal Cell. The grievances from the students submitted online and offline have been addressed regularly.
4. The College has an Internal Complaints Committee (ICC) and an Anti-ragging Cell, functioning at a regular basis. The College maintains zero tolerance to sexual harassment and ragging. At the initiation of the course the students are informed and declaration taken to campaign awareness.
5. After the completion of the course, a good many students progressed towards higher education whereas a significant number of students get placement in government and private sectors.
6. The institution facilitates representation and engagement of the students in co-curricular activities and cultural events. With the help of the students, the cultural sub-committee of the College observes various days like NCC and NSS day, Independence and Republic day, Teachers’ day, International language day, women’s day, environment day, yoga day etc. to nurture the inherent qualities of the students.
7. At present the College does not have a registered Alumni association, but under process of registration. However, the departments have created dedicated what’s app group through which the alumni are contacted and reunited to get feedback and advices on all round development.

## Governance, Leadership and Management

At Nabadwip Vidyasagar College, leadership and governance entail participative management by the Governing Body, the Principal, the teaching and non-teaching staff, and the students. These stakeholders collaborate in a democratic manner in carrying out their professional responsibilities and accomplishing the vision and mission of the college.

1. The college is administered through different policies structured by the Governing Body of the College.
2. The Principal, being the executive head, executes the day to day administration of the College and all the government orders, regulations and policy resolutions of UGC, State Government (WBHED), and the affiliating University etc.
3. Through the assistance of IQAC, Teachers' Council and different academic and administrative committees and sub-committees the Principal acts to function the policies successfully.
4. The e-governance tools used by the college in admission, examination, administration and financial matters facilitate ease of access to information to students, faculty, office staff and management.
5. As the College has obtained the RUSA grant in November 2019 for upgradation of existing Degree Colleges into Model Degree Colleges for different works under Component-6 of RUSA 2.0 grant, the dedicated Project Monitoring Unit, RUSA successfully executes the activities.
6. Whereas the quality initiatives have been conducted by the Internal Quality Assurance Cell, other auxiliary functions have been done by the Anti-ragging cell, Internal Complaints committee (ICC), Cell for Empowering Women etc.
7. The Green campus initiatives have been conducted through the Green Campus Cell.
8. The NCC and NSS Units of the College successfully operate to impart leadership as well as social and national responsibilities within the students.
9. The college participates in NIRF and AISHE and has obtained certificates from these.

## Institutional Values and Best Practices

The Logo of the College reflects three values: *Jnaanam* (knowledge), *Tyaga* (renunciation) and *Seva* (To Serve). Following the motto "*Satyam Jnaanam Anantam Brahma*" from *Taittiriya Upanishad* 2.1.1, the college inculcates the inherent values of the stake holders. In every aspect it follows that **True Knowledge is infinite and eternal**. To enlighten the self with spiritual truth is the ultimate goal we aim at.

Best Practice:

### 1. Students' Appreciation Day:

The College provides educational facility to a vast number of students coming from financially poor backgrounds especially the first generation learners. The college strives to provide all the students maximum support to encourage their studies and promote higher education. Besides, students who excel in different co-curricular activities are also felicitated during this occasion. The awards of appreciation are sponsored by the College itself. The function highlights the achievements of all the activities. The Appreciation Day was started to celebrate and acknowledge the hard-earned reputation/fame of the students. The college has given recognition to their achievements in different fields. In other words, it can be said that this type of recognition by the college acts as a stimulant to other students and they become much more motivated to work hard and also to be more productive. It results in boosting the students to continue in their pursuit for excellence.



## **2. Empowering Women:**

The College ensures human values and nurtures every potentiality inherent within students. Likewise, through the curricular design and delivery of the same the college ensures awareness among the students. Apart from the delivery of the curriculum within the classroom where the teacher takes care of the social and psychological needs of the students especially the girls following the respective units and sub-units of the syllabus that directly address the women question and focus on feminine sensibilities, the College organizes special programs through a dedicated Cell for empowering women that conducts seminars, holds meetings on gender related issues, and makes students aware of gender sensitization through discussions. The Cell also provides financial guidance to the students, strictly maintains gender equality within the campus, celebrates the International Women's Day every year, shows films against gender oppression and create awareness among female students to protect themselves in rough situations. Moreover, the Internal Complaint Committee of the College spreads awareness to prevent sexual harassment within campus. Through the career and personal counselling cell, the institution tries to show ways towards economic empowerment.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	NABADWIP VIDYASAGAR COLLEGE
Address	PACCA TOLE ROAD, NABADWIP, NADIA
City	NABADWIP
State	West Bengal
Pin	741302
Website	<a href="http://www.nvc.ac.in">www.nvc.ac.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Swapan Kumar Roy	03472-240014	9434179853	03472-240014	nvcollege1942@gmail.com
IQAC / CIQA coordinator	Bhaskar Chatterjee	03472-2240014	7449926451	03472-240014	bhaskar@nvc.ac.in

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
West Bengal	University of Kalyani	<a href="#">View Document</a>

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	19-07-2017	<a href="#">View Document</a>
12B of UGC	19-07-2017	<a href="#">View Document</a>

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	PACCA TOLE ROAD, NABADWIP, NADIA	Semi-urban	6.66	6965.61

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA,Bengali	36	Passed Higher Secondary, ISC, CBSE or its equivalent examination	Bengali	221	151
UG	BA,English	36	Passed Higher Secondary, ISC, CBSE or its equivalent examination	English	100	97
UG	BA,Sanskrit	36	Passed Higher Secondary, ISC, CBSE or its equivalent examination	Sanskrit	148	68
UG	BA,History	36	Passed Higher Secondary, ISC, CBSE or its equivalent examination	English + Bengali	190	113
UG	BA,Philosophy	36	Passed Higher Secondary, ISC, CBSE or its equivalent examination	English + Bengali	75	18
UG	BA,Political Science	36	Passed Higher Secondary, ISC, CBSE	English + Bengali	119	62

			or its equivalent examination			
UG	BA,Education	36	Passed Higher Secondary, ISC, CBSE or its equivalent examination	English + Bengali	60	52
UG	BA,Physical Education	36	Passed Higher Secondary, ISC, CBSE or its equivalent examination	English + Bengali	60	17
UG	BCom,Commerce	36	Passed Higher Secondary, ISC, CBSE or its equivalent examination	English + Bengali	159	13
UG	BSc,Physics	36	Passed Higher Secondary, ISC, CBSE or its equivalent examination	English + Bengali	30	7
UG	BSc,Chemistry	36	Passed Higher Secondary, ISC, CBSE or its equivalent examination	English + Bengali	43	20
UG	BSc,Mathematics	36	Passed Higher Secondary, ISC, CBSE or its equivalent	English + Bengali	96	39

			examination			
UG	BSc,Botany	36	Passed Higher Secondary, ISC, CBSE or its equivalent examination	English + Bengali	37	21
UG	BSc,Zoology	36	Passed Higher Secondary, ISC, CBSE or its equivalent examination	English + Bengali	60	48
UG	BSc,Environmental Science	36	Passed Higher Secondary, ISC, CBSE or its equivalent examination	English + Bengali	37	6
UG	BSc,Computer Science	36	Passed Higher Secondary, ISC, CBSE or its equivalent examination	English + Bengali	25	5
UG	BSc,Economics	36	Passed Higher Secondary, ISC, CBSE or its equivalent examination	English + Bengali	39	3
UG	BSc,Geography	36	Passed Higher Secondary, ISC, CBSE or its equivalent examination	English + Bengali	50	50

UG	BA,Ba General	36	Passed Higher Secondary, ISC, CBSE or its equivalent examination	English + Bengali	3471	2133
UG	BSc,Bsc General	36	Passed Higher Secondary, ISC, CBSE or its equivalent examination	English + Bengali	238	151
UG	BCom,Bcom General	36	Passed Higher Secondary, ISC, CBSE or its equivalent examination	English + Bengali	393	11
PG	MA,Bengali	24	Graduate in any discipline	Bengali	175	42
PG	MA,English	24	Graduate in any discipline	English	25	8
PG	MA,Sanskrit	24	Honours Graduate in respective subject	Sanskrit	80	57
PG	MA,History	24	Graduate in any discipline	English + Bengali	75	30
PG	MA,Educati on	24	Graduate in any discipline	English + Bengali	25	3

### Position Details of Faculty & Staff in the College

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				21				33			
Recruited	0	0	0	0	13	8	0	21	21	7	0	28
Yet to Recruit	0				0				5			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				30
Recruited	5	0	0	5
Yet to Recruit				25
Sanctioned by the Management/Society or Other Authorized Bodies				28
Recruited	18	10	0	28
Yet to Recruit				0



<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				13
Recruited	1	0	0	1
Yet to Recruit				12
Sanctioned by the Management/Society or Other Authorized Bodies				10
Recruited	8	2	0	10
Yet to Recruit				0

### Qualification Details of the Teaching Staff

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	9	5	0	12	5	0	31
M.Phil.	0	0	0	0	1	0	1	1	0	3
PG	0	0	0	4	2	0	8	1	0	15
UG	0	0	0	0	0	0	0	0	0	0

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	3	1	0	4
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	8	11	0	19
UG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
	10	6	0		16

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	3952	0	0	0	3952
	Female	4248	0	0	0	4248
	Others	0	0	0	0	0
PG	Male	86	0	0	0	86
	Female	300	0	0	0	300
	Others	0	0	0	0	0

**Provide the Following Details of Students admitted to the College During the last four Academic Years**

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	432	336	334	349
	Female	404	317	311	296
	Others	0	0	0	0
ST	Male	31	26	25	36
	Female	49	29	26	34
	Others	0	0	0	0
OBC	Male	412	375	352	365
	Female	361	322	330	323
	Others	0	0	0	0
General	Male	1222	981	865	891
	Female	1398	1126	1076	1107
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		4309	3512	3319	3401

**Institutional preparedness for NEP**

1. Multidisciplinary/interdisciplinary:	a) To transform the institution into a holistic multidisciplinary institution, the College will follow each and every steps whenever the Higher Education Department accepts the NEP 2020. b) Though the institution does not have the scope to structure the curricula being affiliated to the University, with limited scopes, the institution offers flexible and innovative curricula that includes credit-based courses and projects in the areas of community engagement and service, environmental education, and value based towards the attainment of a holistic and multidisciplinary education. c) The institution will accept the multidisciplinary flexible curriculum following University guidelines to cater multiple entry multiple exit as and when required, subject to the approval of the University and Higher Education Department.
2. Academic bank of credits (ABC):	Initiatives have been taken by the institution to fulfill the requirement of Academic bank of credits as proposed in NEP 2020. As per the instruction given by the affiliating University, the current UG and PG students have been instructed to enroll their name through <a href="http://www.abc.gov.in">www.abc.gov.in</a> website and get the unique ID through digilocker portal for further reference. Special meetings have been conducted to facilitate the whole process and to make the students know the importance of ABC in future.
3. Skill development:	Presently the college does not have any vocational course as the University does not have such curriculum for us to run. In future, if we can strengthen the infrastructural facility and if the university permits to run parallel courses then the vocational skills can be developed. However, to strengthen the soft skill level of the students, arrangements like seminar presentation, micro-teaching etc. have been made for the students. Students feel free to use communicative methods to interact and thus the soft skills get developed. In language subject like English, however, soft skill itself is part of the syllabus. The institution is successfully providing Value-based education to inculcate positivity amongst the students that include the development of humanistic, ethical, Constitutional, and universal human values of truth (satya), righteous conduct (dharma), peace (shanti), love (prem), nonviolence (ahimsa), scientific temper,

	<p>citizenship values, and also life-skills etc. through curricular and extra-curricular activities. The departments also contribute to the cross-cutting issues in this way. However, through various programs of career counselling cells different types of skills in the students are inculcated. Presently, the NEP 2020 has not been implemented in West Bengal but it will be followed whenever it will be accepted by the HED.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>Regarding the integration of the Indian Knowledge system (teaching in Indian Language, culture etc.) into the curriculum, no such instruction has been provided in written by the University or HED as the NEP 2020 has not been accepted till date. However, all the departments of the institution practise bilingual mode of teaching learning within the classroom. However, as there is the Sanskrit department at the College and as the department works at UG and PG level, the imparting of Indian knowledge system has been integrated properly. It is also been provided through the department of Bengali in both offline and online course. Along with the practice at linguistic level, the college also deliver the curriculum to work more on Indian ancient traditional knowledge, Indian Arts and Indian Culture and traditions. Departments related to humanities and social sciences focus on them more.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>Different programmes have different outcomes and such is in the case of different courses. All the departments of the College are well focused on the programme and course outcomes. And to impart education more outcome based the teachers of each department chalk out a useful plan at the beginning of each academic year and through the medium of curricular and co-curricular activities like students seminars, excursions, cultural programmes etc. the departments try to reach OBE at the end. Through Continuous Internal Evaluation (CIE) the progress of the students are measured and the initiatives are taken thereof.</p>
<p>6. Distance education/online education:</p>	<p>Presently, there is no vocational course running at the College. However, the College has the potentiality of offering vocational courses through ODL mode in the institution. For teaching learning activities, the College has smart classroom, ICT enabled semi smart rooms. There are ample infrastructural potentialities</p>

towards the blended learning. However, at present apart from regular UG and PG courses, the College, being the study centre of DODL (Kalyani University) and Netaji Subhas Open University (NSOU) offers courses in both UG and PG programmes.

### Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, the Electoral Literacy Club (ELC) has been constituted in the College.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	<ul style="list-style-type: none"> <li>• Yes, the College has appointed Student's Coordinator and Coordinating faculty members.</li> <li>• Yes, Electoral Literacy Club (ELC) is in operative mode.</li> <li>• Yes, the Electoral Literacy Club (ELC) is representative in character.</li> </ul>
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	ELC has taken participation in the program organized by the Block Development Office, Nabadwip and played a key role to make aware of new voters. Our ELC arranged and conducted the Group discussions, Quiz Contest and many more in order to enhance participation in the Poll. Members of ELC arranged poster presentation where students took active participation. A series of lectures/deliberations were held by the ELC on "Conduct of Poll", "Casting franchise", "Entitlement to be a voter" etc.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	ELC conducted a Survey on 50 sampled persons during a month. A questionnaire consisting of 10 questions were administered to them in order to get response from them. The Survey reveals that many of the new electors have no idea how the Poll is conducted and how a person becomes an elector and who are entitled to cast their franchise. They have little knowledge about the procedural aspects of conducting polls.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	The Institution has a pivotal role to make the students aware of the vote-mechanism. A number of above-18 years got benefited by taking participation in different programs organized by ELC. They have come forward to enroll their names in the Voter's list and gathered a vast experience regarding the pros and cons of the voting procedure.



## Extended Profile

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### 1 Students

#### 1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
8578	7740	6781	6993	6080

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

### 2 Teachers

#### 2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 73

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
49	47	44	44	44

### 3 Institution

#### 3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
138.09	264.62	123.32	68.35	154.37



File Description	Document
Upload Supporting Document	<a href="#">View Document</a>

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

###### Response:

A curriculum includes contents that strengthen the psycho-social and emotional development of a learner by assimilating different functions of intellectual properties. Colleges affiliated to different Universities do not have the privilege of constructing the curriculum of their own, but can contribute in the personal as well as social developments through effective curriculum delivery that ensures better teaching-learning in establishing a proper connection between the learner and the society.

- The College is affiliated to the University of Kalyani and thus follows the syllabus designed by the University.
- With a view to deliver the curriculum properly, the Academic Sub-committee of the College prepares a master routine at the beginning of each academic year keeping concurrence with the CBCS structure.
- Departmental routines are prepared following the master routines.
- The Academic sub-committee also prepares an academic calendar reflecting all working and teaching days, tentative dates of internal examinations, seminars and other academic activities, observation days etc.
- An induction program is conducted by the academic sub-committee at the beginning of the session to convey the details about the CBCS protocol to the newly admitted students.
- Each Department prepares an academic schedule at the beginning of each academic year with details of commencement of classes, and examinations reflecting on the different academic activities notified in the academic calendar.
- The Departmental routine at the beginning of each academic year is properly manned by the Head of the Department as per the assignment distribution.
- The Academic calendar is uploaded in the college website.
- The syllabus is distributed among the teachers via departmental meetings.
- Each Department prepares a detailed syllabus modularization and provides them to the students. This enables all to keep track with the progression of syllabus and regularity of classes and also help the students to keep track with ongoing topics.
- Regular departmental meetings are also held to discuss the extent to which the syllabus has been completed and also issues regarding continuous internal assessments (CIE w.e.f. academic session 2021-22).
- Teachers note down the topics taught in every class to keep track with the progress of the coverage of syllabus.
- Apart from conventional chalk and talk method, ICT based teaching learning methods are extensively used.
- During the pandemic, regular online classes including online evaluation were conducted using Google Classroom.

- Class notes, lecture videos, PPTs and e-books were also provided through College Website.
- To cater in the experiential teaching, few departments that have Projects and Excursions in their curriculum conduct study tours and project works as per syllabus.
- Special care is given to slow learners through the Remedial and Tutorial classes and seminars, extempore, paper-reading sessions, mock teaching sessions are organized for the advanced learners. Students are also given support through a mentor-mentee system existing in the departments of the College.
- For advanced students however, the teachers take personal care to open new vistas of competitive exams.
- As the College has Post Graduation in Sanskrit under University of Kalyani, the framed curriculum is delivered through regular classes and providing opportunity to associate the students with the ancient language and culture of Nabadwip.
- For DODL classes for PG in Bengali, English, History and Education however, classes are conducted on Sundays as per the structure and schedule provided by the University.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

**1.2.1 Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)**

**Response:** 91

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

**1.2.2 Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years**

**Response:** 0.32

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
14	39	42	05	14

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

### 1.3 Curriculum Enrichment

#### 1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

##### Response:

Nabadwip Vidyasagar College is affiliated to University of Kalyani. The College does not have the privilege of making curricular of its own. But through the successful delivery of the prescribed curriculum, the College has contributed to address all of the cross-cutting issues. The undergraduate curriculum of University of Kalyani has been designed to nourish human values and professional ethics among the students. From the very first day, the students are acquainted with certain social and moral values so as to prepare them for the life to come. The educators make the students learn the culture and life style through the successful implementation of the curriculum.

Nabadwip Vidyasagar College has tried to nurture different types of values like social values, human values and spiritual values within the students. It always cherishes some human values like fellow feeling, communal harmony and universal brotherhood. The syllabus of Sanskrit literature, for instance, upholds the four-fold doctrine of life— *dharma*, *artha*, *kama* and *moksha*. Moksha or emancipation is one's ultimate goal. Dharma or duty has the biggest role in society, to impart the value-based duties of man.

The College has also been trying to integrate cross cutting issues relevant to professional ethics, gender, environment and sustainability. In an age of environmental crisis, with the rapid acceleration of technological development, we have felt the need of protecting our environment and progress towards the sustainable development. The syllabi of Geography and Commerce have addressed the issues of conservation, pollution control and sustainable development. The syllabi of Geography, Botany, Zoology and Environmental Studies address issues like biodiversity, soil erosion, global warming and species extermination. Whereas the Department of Commerce inculcates the professional ethics through the curriculum, the Cell for empowering Women through various academic activities like seminars and workshops addresses gender discrimination within the society by upholding human values.

Different departments of Nabadwip Vidyasagar College conduct educational tours at regular interval to bring the students in close contact with nature and culture of the inhabitants. The subjects which impart such value education are Sanskrit, Bengali and English Literature, Commerce, Political Science, Zoology, Botany, Geography, History, Environmental Science and Education. Along with the departments, the NSS unit of the College through various activities in the neighbourhood imparts social values among the students.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

<b>1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</b>	
<b>Response:</b> 36.15	
<b>1.3.2.1 Number of students undertaking project work/field work / internships</b>	
Response: 3101	
File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.4 Feedback System

<b>1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website</b>	
<b>Response:</b> A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website	
File Description	Document
Feedback analysis report submitted to appropriate bodies	<a href="#">View Document</a>
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	<a href="#">View Document</a>
Action taken report on the feedback analysis	<a href="#">View Document</a>
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Enrolment percentage

**Response:** 69.76

##### 2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2021-22	2020-21	2019-20	2018-19	2017-18
4309	3512	3319	3401	3230

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
5966	4902	4902	4852	4852

#### File Description

#### Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

#### 2.1.2 Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

**Response:** 63.54

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2021-22	2020-21	2019-20	2018-19	2017-18
1689	1405	1378	1403	1449

**2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
2694	2219	2219	2197	2197

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	<a href="#">View Document</a>
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule ( Translated copy in English to be provided as applicable)	<a href="#">View Document</a>

**2.2 Student Teacher Ratio****2.2.1 Student – Full time Teacher Ratio  
(Data for the latest completed academic year)****Response:** 175.06**2.3 Teaching- Learning Process****2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process****Response:**

Teaching-learning is essentially student-centric. Courses offered are totally knowledge based. The college provides some arrangements which encourage the students for holistic development of knowledge and desired skill formation. The lecture method is mainly followed in all departments. Every effort is made to make learning student-centric by encouraging teaching more interactive. For this, apart from classroom lectures, they need hands-on knowledge and exposure to the bigger world. Various methods have been introduced to enhance student centric learning and their enrichment.

**Experiential Learning**

### Laboratory based learning through experimentation

1. Practical experiments done by the students under the supervision of the teachers.
2. Hands-on experience offers the students the opportunity of supplementing their theoretical knowledge by practical experience in the laboratory.

### Computer-based learning

1. Audio-visual teaching aid viz., LCD Projector, CD etc.
2. Charts, Models, Tables, Chemicals, Instruments, Preserved plants and animal species
3. Some specific software for Physics, Mathematics etc.

Field Trips: Field Projects are undertaken by the students of Geography, Botany, Zoology and Environmental Science. These are the parts of the curricula at the Undergraduate Level.

### Project Work:

The project and writing papers are now an integral part of CBCS curriculum. Project work is carried out in different departments, where the students submit a report of the work done. Some important means are as follows:

1. Short Research papers
2. Power Point Presentation
3. LCD Projector

### Seminars:

Students of the college participate in various collaborative programmes. Some programmes may be mentioned here:

1. Workshops, Seminars or webinars on Career Guidance/Counselling organized by the College
2. During the pandemic period students also participated in different online seminars of national/international repute.

### **Participative Learning`**

Apart from classroom interactions, some other learner-centric participative methods are adopted to supplement lecture method. These are as follows:

1. Students' Seminar
2. Powerpoint presentations
3. Publication of Wall Magazines
4. Academic Tours and Field Works
5. Cultural competitions
6. Quiz competitions
7. Observation of different important days



### Problem Solving Methodologies

Institute has structured some problem-solving methodologies for the students to make their learning fulfilling.

1. Tutorial and Remedial classes
2. Regular use of College library
3. Students' counselling
4. Laboratory Work and viva voce in science department
5. Internal assessment at regular intervals
6. Mentor-Mentee meeting

### ICT Tools used for effective learning:

Catering to the need of the day, the faculty of this college are continuously upgrading themselves with modern day technology though the age proof chalk and talk method is always effective. ICT-enabled tools make classes more interesting, increase students' motivation, open up many information sources and support in-class and out-class learning. Some ICT-enabled tools used by the teachers for daily teaching learning process:

1. PPTs
2. Audio-visual Instrument like Overhead and LCD projector
3. Wi-Fi connectivity
4. Using Smart Class Room
5. Specialized software like Oracle, Python, Latex, QGIS, Fortran for the students of Science Departments
6. YouTube lectures
7. Online classes- Google Class Room, Google Meet, and WhatsApp groups were the platform of teaching learning process during the pandemic period.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

**Response:** 84.44

#### 2.4.1.1 Number of sanctioned posts year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
54	54	54	54	54

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	<a href="#">View Document</a>

#### **2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)**

**Response:** 90.79

##### **2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
45	43	40	40	39

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	<a href="#">View Document</a>
Institution data in the prescribed format	<a href="#">View Document</a>
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	<a href="#">View Document</a>

## **2.5 Evaluation Process and Reforms**

### **2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient**

**Response:**

Regarding evaluation of the students, the college has a well conceived plan for monitoring students' progress. The evaluation process of the college consists of class tests, internal assessment tests etc. Internal

assessment tests are taken by the departments at definite intervals of every month.

1. Internal Assessment under CBCS was adopted by the University of Kalyani from 2018 onwards. This is a part of the evaluation system.
2. The institution follows a continuous process of evaluation through monthly tests in this regard. The internal examinations are held as per the schedule prepared by the departments.
3. The students come to know about the syllabi, examinations, question patterns, distribution of marks etc. from the teachers of the respective departments through induction programme.
4. Formative measures are taken to intimate the students about their performance through discussions in class, distribution of sample answers and the like.
5. Class Attendance of the Students: Attendance register for each course is regularly maintained by the respective teachers and percentage of attendance is calculated.
6. Continuous Internal Evaluation is done by the departments throughout the semester. These include online (taken during pandemic period) and offline tests.
7. The evaluated answer scripts of internal assessments are shown to the students to clarify their mistakes with the respective teachers.
8. Class works, verbal interactions by the students during classroom teaching
9. Project work, tutorial and remedial classes, students' seminar, study materials, assignment, home work etc.
10. Individual departments held regular assessments through class tests and home works.
11. During the pandemic period, the University sent question papers through online and the students would send the answers using prescribed email given by the institution

Measures for internal examination related grievances:

The grievances related to internal examinations are mostly academic. e.g. sometimes the students claim for more library facility, computer facility, more tutorial/remedial classes, more mentor-mentee meeting or student counselling period for problem solutions, proper accommodations and sitting-writing arrangements in some small classrooms etc. Some departments face the grievances against question types e.g. MCQ, short or essay type questions set in internal tests demanding uniformity in all type of questions. Departmental teachers and Heads settle the grievances of the students during student counselling period with proper care and gravity. The students may also directly approach the Grievance Redressal Cell in the College. In that case, the members of the Cell and Head of the Institution jointly take a decision. The feedback from the students on related matters is taken online and then analysed.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

***2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website***

**Response:**

The institution follows the guidelines of the University of Kalyani. Programme outcomes and course outcomes for all Programmes offered by the Institution are stated and displayed on website ([www.nvc.ac.in](http://www.nvc.ac.in)) and communicated to teachers and students. The institution not being autonomous has to adhere to the course curricula framed by the University of Kalyani, which are uploaded on the University website. The course pattern is designed in such a way that it helps the students to pursue further studies. The Board of Studies of the University frames the syllabi keeping in mind the learning outcomes that are desired to be achieved. Some faculty members of the college are members of the BOS, and hence they also contribute to the framing of the course guidelines. The institution offers B.A., B.Sc, and B.Com streams, both Honours and General at the undergraduate level and regular course for M.A. in Sanskrit .and Distance learning course for MA in English, History, English and Education at the postgraduate level. Departmental Laboratory Rules and Regulations are framed by HOD in consultation with Academic Sub-Committee. Hard copy of syllabus and Learning outcomes are available in the departments for the ready reference of teachers and students. The teachers of concerned departments make students aware of the course outcomes and put emphasis on the need to attain the outcomes during the induction (Fresher's Meet) of the students. The University as well as some affiliated colleges organize workshops on the syllabus of different subjects, where the teachers are made aware of the Programme and Course outcomes. The Institution encourages field visits, educational excursions, industrial visits and interaction with experts through seminars and workshops. Students and staff are made aware of these through academic calendar, classroom teaching, interactive sessions, parent-teacher meetings and through programmes like the Annual Day function, Republic Day, Independence Day, Vidyasagar's Birth and Death Anniversary celebration. The College arranges seminars to cater the information on recruitment processes, higher education institutions and job opportunity. Co-curricular group activities like NSS, NCC and cultural programmes foster self-development, community service, national integration and accountability towards the society in general.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**2.6.2 Attainment of POs and COs are evaluated. Explain with evidence in a maximum of 500 words****Response:****Attainment of POs and Cos:**

- The Institution uses evaluation method as an indicator of student performance. Measurement of PO, CO is done on the basis of the results obtained in the Internal Examinations and University Examinations and also from the higher education enrolment of each programme.
- The Course Outcomes can be judged at the end of a semester by the course results and the Programme Outcome is obtained by the programme result, when the student has completed all six semesters.
- Programme Outcomes and Course Outcomes for undergraduate colleges are also evaluated by the progression to higher education or some professional course by the students.

- Our toppers in all subjects of University Examinations and the successful students in the competitive examinations for admission in higher studies are rewarded by the college. Students of our college securing 1stclass or appreciable percentage of marks at the UG final level perform well at the PG level also.
- Students appear for different competitive examinations, administrative as well as academic.
- A feedback from students regarding the teaching learning process is conducted at the end of each academic session.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 2.6.3 Pass percentage of Students during last five years (excluding backlog students)

**Response:** 90.52

#### 2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1956	1685	1464	1023	987

#### 2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2012	1768	1470	1331	1279

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

### 2.7.1 Online student satisfaction survey regarding teaching learning process

**Response:** 3.23

<b>File Description</b>	<b>Document</b>
Upload database of all students on roll as per data template	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

**Response: 1**

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	1.0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.2 Innovation Ecosystem

**3.2.1 Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident**

**Response:**

Innovations need to be inculcated as a habit in human beings. Our college has undertaken a series of reforms and measures over the past few years to create and sustain an ideal ecosystem for research and innovation in a competitive environment. Though the COVID-19 pandemic locked the system for a while, but couldn't lock the zeal of innovative learning and teaching. Some of the relevant details in this regard are as under:

- 1. Faculty Development Programs:** Faculty development programs are organized by the college for development of teachers. The faculty is also groomed through a series of faculty induction programs, refresher course through the HRDC of other universities.
- 2. Research activity:** The IQAC along with the Research, Consultancy and Extension subcommittee of Nabadwip Vidyasagar College motivates the teachers for promotion of research. The college publishes a peer reviewed Teachers' journal where articles of significant importance are published annually.
- 3. Centre for Distance learning in College:** Our College has Directorate of Distance Learning Centre (DODL) affiliated to the University of Kalyani. The learners, who cannot join the regular classes, may carry on their MA studies through DODL Centre. The courses offered are MA in Bengali,

History, English and Education. The college has also opened a study centre of Netaji Subhash Open University for distance learning.

4. *Functional MOUs*: Our College has signed MoUs with other colleges to enhance the skills through theoretical classes, practical training, cultural exchanges and many more. The ultimate outcome is beneficial for students of both the institutions.
5. *Career counselling sessions, conferences*: The College has become a hub of activities to facilitate networking and established collaborations. Eminent institutions and persons come here for their valuable lectures which promote students to secure a job in future.
6. The college also regularly publishes annual Teachers journal, student magazine, news letter as part of enhancing creativity among the students and teachers.
7. The students and teachers are also encouraged to participate in seminars and webinars of importance to enhance their domain of knowledge.
8. Student seminars of different departments are conducted regularly which helps the students to express their knowledge and views in a specified field to others.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### **3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years**

**Response: 5**

#### **3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
2	1	0	1	1

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## **3.3 Research Publications and Awards**

### **3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

**Response: 0.62**



**3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
29	08	03	05	0

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	<a href="#">View Document</a>
Link to re-directing to journal source-cite website in case of digital journals	<a href="#">View Document</a>
Links to the papers published in journals listed in UGC CARE list or	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years****Response:** 0.37**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
5	10	9	2	1

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	<a href="#">View Document</a>

### 3.4 Extension Activities

#### 3.4.1 Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

##### Response:

Nabadwip Vidyasagar College takes part in various extension activities to sensitise students through N.C.C. and N.S.S. to the social issues and holistic development. Some of these activities are listed below:

i. Celebration of Vidyasagar's Birth and Death Anniversary: In every year on 26th September and 29th July, Nabadwip Vidyasagar College celebrates the birth and death anniversary of Pandit Iswar Chandra Vidyasagar. Besides 'Nara-Narayan Seba', our students distribute fruits among the patient admitted in local hospitals and it is a mark of paying homage to Vidyasagar on those two days. They also distribute art paper, Tiffin boxes, pen to the blind school student of Nabadwip town.

iii. Swachcha Bharat Abhijan: Nabadwip Vidyasagar College observes Swachcha Bharat Abhijan in every year. NSS volunteers participate actively in this programme by cleaning College Campus, Bank of Ganga River and surrounding localities, one of such program was organised on 02.10.2018.

iv. Blood Donation Camp: Nabadwip Vidyasagar College organises blood donation camp with the assistance of N.C.C. and N.S.S. unit of the institution to stimulate the students as well as society for its necessity. Two of such programs were organised on 12.03.2019 and 24.07.2020 respectively.

v. Tree Plantation Program: NSS team of Nabadwip Vidyasagar College organises tree plantation program in several times, for the awareness of the society about its value and importance.

vi. Safe Drive and Save Life: Another awareness campaign was organised by the NSS team titled 'Safe Drive and Save Life'. Students take part in this program in order to give message of driving cars cautiously and following the rule of the road to the society.

vii. International Yoga Day: Nabadwip Vidyasagar College, recently arranged the 'International Yoga Day' by demonstrating various types of yoga and also some lectures on it i.e. how it prevents or reduces various type of diseases and discomfort from body. One of such programs was held on 21.07.2019 at the College to motivate students.

Besides above, Nabadwip Vidyasagar College arranged 'Medical Camps' and organised State and Local Level Webinars on the management of mental health during COVID-19.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

**Response:**

Nabadwip vidyasagar College has received the Kanyashree award as the best institution under the Kanyashree Prakalpa in the year 2018-2019 under Nadia district. The college also received the appreciation award for securing the 1st position with regard to achievement of Kanyashree target for the year 2018-2019. Few of our NCC cadets also received certificates and medals from the Government.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

**3.4.3 Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.**

**Response:** 18

**3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
7	2	2	6	1

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 3.5 Collaboration

**3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.**

**Response:** 5

<b>File Description</b>	<b>Document</b>
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	<a href="#">View Document</a>
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1 The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

**Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)**

#### **Response:**

Nabadwip Vidyasagar College has provided adequate infrastructure for academic and administrative growth, the following are enlisted below:

#### **Administrative Facilities:**

1. Office Block: The office block of the college comprises different sections and counters for the benefits of the students.
2. Principal's Chamber: It is situated on the first floor over the office. The Principal's Chamber includes a large space for conducting meetings, monitors of CCTVs, FAX, Intercom, Telephone, Desktop and Printers with other amenities.
3. General Section: This section provides admission and examination related support to students.
4. Account Section: This section provides support for financial transactions like payments for purchases, salary, monitoring different accounts in the name of the college and support for audits.
5. Cash/ Challan Receipt Section: This section monitors payment related service to the students.
6. IQAC office: Considered to be the heart of the institution, this office raises policy related suggestions/ discussions pertaining to the academic, infrastructural development and enhancement.
7. TC room: Teachers' Room (TC) holds TC meeting, besides being a central/ common sitting place for the teachers.
8. NSS office: Situated at the back side of the college, in a separate block, NSS office guides and decides the programmes undertaken by the NSS volunteers.
9. Scholarship Counter: Situated at the front part of the college this counter provides extensive supports to the scholarship programmes sponsored by the governments.
10. NCC office: Situated at left side of the front part of the college, NCC office is well furnished; it provides support to the two NCC battalions of the college.
11. NSOU office: Situated at left –side of the ground floor - This office caters to the needs of students of UG and PG courses of NSOU
12. DODL (KU) office: Situated at the ground floor, this office caters to the needs of students of different PG courses of DODL students of University of Kalyani

#### **Academic Facilities:**

The academic facilities of the college comprise of class rooms, semi-smart rooms, laboratories and a large

Library to cater to the needs of students and teachers.

1. The College has fully equipped classrooms.
2. A total of 13 ICT enabled Semi-Class rooms are equipped with Projectors and audio systems for better ICT environment.
3. Library: Library with digital facility, large store of books and journals are available for ready access.
4. Reading Rooms facility for Students and teachers.
5. Smart Room: One such well-equipped AC room is available in top floor of Science Block
6. Sports/Game Facilities :Basket- ball court, Badminton Court, Chess, Carom

#### Other Facilities:

1. Other facilities of the college include:
2. Auditorium
3. Multi-facilities Gymnasium
4. Multiple Cool Drinking Water
5. ATM facility
6. Students' Union Room
7. Solar System of 20kv
8. Common Room for Girls
9. Cycle Garrage
10. Hostel facility for SC/ST & girls
11. Canteen facilities for students and staff
12. Medicinal Garden
13. Power Generator Room

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### **4.1.2 Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years**

**Response:** 68.05

#### **4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
75.97	237.30	73.93	18.23	104.06

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

**4.2.1 Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students**

### Response:

The Library acquired “Koha” Integrated Library Management Software for library automation in 2015. The software is hosted on our institutional server and it is installed, customized, and maintained by the Central Library Nabadwip Vidyasagar College. It provides bibliographic details of books through WEBOPAC. Circulation Service is provided through Koha. Different types of reports can be generated using Koha, which is useful for different departments, committees, and inspections from time to time. Barcoding of books started in 2015. The library's membership cards are also barcoded. It is an ILMS that supports the MARC 21 bibliographic format. It provides a copy cataloguing feature using Z39.50.

Name of ILMS software: **Koha**

Nature of automation (fully or partially): **Partially**

Version: **18.11.08.000**

Year of Automation: **2015**

### List of Modules use in Koha

- Circulation
- Patrons
- Advanced search
- Lists
- Authorities
- Cataloging
- Serials

- Acquisitions
- Reports
- Tools
- Koha administration

The library has subscription for a number of e-Journals and e-books.

<https://nlist.inflibnet.ac.in/vstatus.php>

The library is frequently used by the teachers and students, in terms of reading room usage and issue of books.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 4.3 IT Infrastructure

**4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection** *Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

**Response:**

Nabadwip Vidyasagar College has well-connected IT facilities throughout the campus. The internet connectivity speed was also upgraded to 60 mbps. The college has a future plan to accommodate free Wi-Fi zone in selected areas under college premises that will help the college to achieve its vision of “Internet of Things (IOT)” based infrastructure.

The following infrastructural upgradation of IT facilities in different sections of the college are categorized as follows:

- The campus is facilitated with a Smart class room that has both LAN and Wi-Fi facility.
- ICT based classrooms with Wi-Fi/LAN facilities.
- The IQAC is also facilitated with LAN and wi-Fi connection.
- A well-furnished auditorium that is equipped with Wi-Fi facilities.
- Two computer laboratories; facilitated with LAN and Wi-Fi facilities.
- The Department of Physics has a computer laboratory that is equipped with both LAN and Wi-Fi facilities.
- The Department of Mathematics has a small -sized computer laboratory that is equipped with both



LAN and Wi-Fi facilities.

- Laptops for all faculties to facilitate ICT based classes.
- The office of Nabadwip Vidyasagar College is fully computerized and connected with both LAN and Wi-Fi connection.
- The library is completely digitized and facilitated with both LAN and Wi-Fi connection. Each and every department has computer facility with LAN connection.
- Teachers Room of Nabadwip Vidyasagar College is facilitated with both LAN and Wi-Fi connection.
- A Digital Notice Board is wall mounted near the main entrance gate with LAN connection.

Besides several online portals are fully functional

- HRFS facility
- PFMS facility
- Online admission
- Online fees submission
- Online registration
- Online feedback system
- Online classes and examination through google classrooms
- OPAC
- E-tender
- E-pension

File Description	Document
Upload Additional information	<a href="#">View Document</a>

#### 4.3.2 Student – Computer ratio (Data for the latest completed academic year)

**Response:** 74.59

##### 4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 115

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	<a href="#">View Document</a>
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	<a href="#">View Document</a>

## 4.4 Maintenance of Campus Infrastructure

**4.4.1 Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)****Response:** 29.38**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
56.09	26.12	45.85	46.63	45.32

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

**5.1.1 Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years**

**Response:** 52.36

**5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
6182	3186	3404	3359	2808

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**5.1.2 Following capacity development and skills enhancement activities are organised for improving students' capability**

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

**Response:** C. 2 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	<a href="#">View Document</a>
Report with photographs on ICT/computing skills enhancement programs	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

**Response:** 5.74

#### 5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1035	198	210	162	471

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.1.4 *The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases*

- 1. Implementation of guidelines of statutory/regulatory bodies**
- 2. Organisation wide awareness and undertakings on policies with zero tolerance**
- 3. Mechanisms for submission of online/offline students' grievances**
- 4. Timely redressal of the grievances through appropriate committees**

**Response:** A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	<a href="#">View Document</a>
Proof related to Mechanisms for submission of online/offline students' grievances	<a href="#">View Document</a>
Proof for Implementation of guidelines of statutory/regulatory bodies	<a href="#">View Document</a>
Details of statutory/regulatory Committees (to be notified in institutional website also)	<a href="#">View Document</a>
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	<a href="#">View Document</a>

## 5.2 Student Progression

<b>5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years</b>				
<b>Response:</b> 6.25				
<b>5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years</b>				
2021-22	2020-21	2019-20	2018-19	2017-18
173	139	57	41	35
<b>5.2.1.2 Number of outgoing students year wise during the last five years</b>				
2021-22	2020-21	2019-20	2018-19	2017-18
1956	1685	1464	1023	987
File Description	Document			
Institutional data in the prescribed format	<a href="#">View Document</a>			
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>			

**5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years****Response:** 0.27**5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2021-22	2020-21	2019-20	2018-19	2017-18
11	4	1	0	0

**File Description****Document**

List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination

[View Document](#)

Institutional data in the prescribed format

[View Document](#)**5.3 Student Participation and Activities****5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years****Response:** 8**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
3	0	1	4	0

**File Description****Document**

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)**5.3.2 Average number of sports and cultural programs in which students of the Institution**

participated during last five years (organised by the institution/other institutions)

**Response:** 7.2

#### 5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
9	9	6	7	5

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Response:**

- Alumni Association plays a pivotal role in developing any college. Nabadwip Vidyasagar College has taken initiatives for registration of the Alumni Association which is yet to be finalized.
- The name of the Alumni Association is christened as “Nabadwip Vidyasagar College Alumni Association” shortly known as NVCAA.
- The endeavor of forming NVCAA was taken since 2022. A meeting of the alumni association was convened in the college premises and the selection of President, Secretary and other executive members was done. The would-be NVCAA has a close and constant touch with the Nabadwip Vidyasagar College and the necessary requirements for registering the alumni association is underway. They participate in the college programs in spite of not being registered also.
- Some of the alumni played an important role for the welfare of the students of this college by giving some books to the needy students.
- Despite that, most of the departments have formed their alumni groups through WhatsApp and . These departments have taken initiatives to organize alumni meetings which increase the scope for the development of the present students of the college.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

**6.1.1** *The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

**Response:**

**The mission and vision of the Institution is to:**

**Vision:**

- To inculcate the ethos, values, and spirit of Indian society
- To equip students with subject-specific skills, knowledge as well as nationalism, spirituality, secularism, and disciplines
- To achieve infrastructural, and academic diversification with the growing demands of the students of the region
- To strike a delicate balance between traditional and modern cultural values through the celebration of different cultural, and social occasions, NCC, and NSS activities.

**Mission:**

The college has the mission to implement academic and cultural visions of the college.

- To continuously upgrade the infrastructural facilities.
- To fulfil our commitment toward RUSA 2.0
- To fulfil our commitment towards transforming the college into a Model Degree College.
- To sustain a congenial atmosphere and cordial relationship among the students and teachers, staff.
- To always seek to improve the academic atmosphere in the college
- To maintain well-equipped laboratories, library
- To digitize the library and maintain a well-equipped library
- To provide excellent reading room facilities for the students
- To provide an excellent net-surfing facility for the students
- To encourage research activities by the faculty and students
- To provide encouragement for Workshops, Seminars, FDPs
- To institute a democratic management system in the college
- To implement NEP as per the direction of the Higher Education Department, procedures relating Academic Bank of Credits (ABC).
- To maintain sustained institutional growth through academic and administrative development of the institution

**The institution practices decentralization and participation in the institutional governance**

1. **All major decisions relating to academic affairs and administrative work are taken in line with the suggestions made by the IQAC, Statutory Sub-committees, and Non-statutory Sub-**



committees.

2. Decentralization is clearly visible in the college for the appointment of co-coordinator for PG course and Heads for different departments.
3. All the departments (subject-wise) enjoy operational autonomy in academic matters.
4. The Tender & Purchase Sub-committee centrally operates the purchasing procedure of the college.
5. The admission sub-committee of the College chalks out the process in compliance with the guidelines of affiliating University, the Department of Higher Education, Govt. of West Bengal. of admission through online portal of the College.
6. The Principal acts as the chairperson of all the subcommittees and coordinates in all the matters.
7. For students support and related issues, different cells like Grievance Redressal Cell, Internal Complaint Committee, anti-ragging sub-committee and career counseling cell play pivotal roles.
8. The College maintains a dedicated procedure to help maximum students in getting scholarships of every kind provided by the government and private agencies.
9. The NCC unit of the college with complete dedication nurtures the inherent capabilities of the students and contribute into achieving institutional growth.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

**6.2.1 *The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc***

### **Response:**

Policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic /perspective development plan are elucidated hereunder:

### **Administrative Set up**

- The college administrative setup is run by the Governing Body.
- The administration takes care of the views and demands of all the stakeholders --- Students, Teachers, and Non-teaching staff of the college.
- GB consists of President, Principal, University Nominees, Higher education nominee, State Government Nominee, Teachers' representatives, Nonteaching Representatives and student representative.
- All the administrative decisions taken by the GB are inspired by the Central and State Government orders, notifications or guidelines, and policies from time to time.
- The Principal, after due approval from the GB, ratifies and implements the policies of higher education in the institution.

### **RUSA grant and follow up:**

The college has received Rs. 2 crore (for 1st Installment) RUSA grant. The fund is being utilized as per direction of the RUSA from time to time. After utilization of the first installment, the RUSA will allot the next installment. The Project monitoring unit RUSA plays an active role in streamlining the entire process.

### **Appointment**

- Permanent faculty in a substantive post is appointed after the Recommendation by the College Service Commission of the Government of West Bengal.
- Technically the appointment is made by the Principal with due approval from the GB.
- Permanent Non-teaching staff is appointed by due process laid down by the State Government. Casual staff was appointed directly by the GB.
- Casual Staff is directly appointed by the GB after due process

### **Service Rules**

“The West Bengal Universities and Colleges (Administration & Regulation) Act, 2017” and “West Bengal Teachers (Security of Service) Act, 1975” are to be followed by the college teachers in letter and spirit. Service Book is maintained by the Service Book & Leave Sub-committee Constituted by the GB and presided by the Principal himself.

### **Academic Procedure**

- All academic activities are guided by the Academic Sub-Committee
- Forming master routines, Departmental Seminars, Wall-Magazine Competitions, and Continuous Internal Evaluations are monitored by the Academic Sub-Committee
- Other academic requirements are taken into account by the Academic Sub-Committee
- Online Students’ Feedback is also taken care of by the Academic Sub-Committee
- Interdepartmental and Inter College Faculty Exchange programs are monitored by the Academic Sub-Committee
- Mentor-mentee relationships among the students and teachers are also inspired by the Academic Sub-Committee

### **Admission Procedure**

- Online Admissions to UG and PG courses are monitored by the Admission Sub-Committee
- It follows strictly the guidelines laid down by the UGC as well as by the Department of HE, WB

### **IQAC**

As the brain of the institution, IQAC of the college guides all the measures and takes initiatives to motivate all the sub-committees of the college,

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Institutional perspective Plan and deployment documents on the website	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 6.2.2 Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	<a href="#">View Document</a>
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	<a href="#">View Document</a>
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

### 6.3.1 The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

**Response:**

The college has taken different welfare measures for teaching and non-teaching member.

1. **Advance salary:** The institution has the provision of paying advance salary to the newly appointed staff until their pay fixation is received from West Bengal Higher Education Department and they are included in pay -packet.
2. **Financial Support:** Limited Financial support up to all teaching staff is provided for attending conference, workshop and seminar.
3. **Conveyance fees** for Teachers are offered for participating in **Faculty Exchange Programme** with

other colleges, Non-teaching staff can avail financial support in pursuance of their skill development programmes.

4. **Provident Fund (PF) Loans:** Smooth availability of PF Loans is a great source of financial strength to all the substantive staff
5. **Bonus:** Bonus is annually provided to limited no. of Non-teaching staff
6. **Medical Facilities** On call medical facility is available for all students and staff. The employees are also enrolled in the Health scheme and Swasthya Sathi of Govt. of West Bengal (<https://wbhealthscheme.gov.in/>; <https://swasthyasathi.gov.in/>).
7. **Sick Room:** There is a provision of sick room adjacent to the TC room.
8. ESI, EPF & e-pension facilities are provided to the staff.

Health and Fitness centres:

1. **Gym** helps to maintain physical fitness, mental peace and helps in wholesome development of students.
2. **Regular Cleaning and Sanitization** is undertaken to keep the campus clean and healthy.

**Other Facilities:**

1. **ATM facility :** The college has rented out a part of its premises to State Bank of India for an ATM which provides continuous withdrawal facility to all stakeholders.
2. **WiFi facility:** Teachers and Staff are provided free access to WiFi facilities
3. **Book store:** Space has been provided for a bookstall for convenient access to purchase of books and stationeries .
4. **Laptops:** College provides laptop to permanent teachers and certain Group C staff for ICT-classes, Online Evaluation, Smooth conduct of official works
5. **Masks and Sanitizers:** College provides free masks and sanitizers whenever required
6. **Leave and NOC :** Valid prayers for all kinds of leaves , specially maternity leaves, CCLs are granted ; NOC s for various RC, OP, Induction Programmes are provided as requested
7. **Research Activities:** To encourage the research activities of the faculty important research journals are subscribed
8. **CIL:** Central Instrumental Laboratory has been installed to encourage science faculty for further research
9. **Fixation, Promotion, Pension Sub-Committees:** These committees take care of the convenient processing of teachers' promotion, fixation, pension
10. **Educational Tour:** Teachers and Staff are provided with limited financial assistance for Educational Tours
11. Mental Wellbeing programmes are occasionally organized for the mental health of the staff

**Appraisal system**

**Teachers:**

In order to attain the departmental goals and to prepare actions plans, the following mechanisms i.e. performance appraisals are adopted:

- i. Preparation of Academic Calendar:

- ii. Performance Based Appraisal System (PBAS) introduced by UGC
- iii. Self-Appraisal Report
- iv. Feedback from Students

#### **Non-teaching Staff:**

Non-teaching employees are required to submit their Annual Performance Reports (APR) every year. However, the parameters of the performance and appraisal are different from that of the teaching staff. In their case, APRs are initiated and accepted by the Principal. Their performance appraisal system for non-teaching employees is based on work and responsibilities given and executed by them.

#### **Career development/Progression:**

The institution organizes faculty development programs, seminars & workshops and also encourages regular participation of teaching and non-teaching staff in different career development programs organized by other institutions as well.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### **6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**Response:** 1.32

#### **6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
3	0	0	0	0

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	<a href="#">View Document</a>

**6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

**Response:** 17.85

**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
33	14	05	07	04

**6.3.3.2 Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
25	25	25	25	25

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the certificates of the program attended by teachers.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

**6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)**

**Response:**

The institution has a fully defined mechanism to utilize its resources and staff. The funds of the institution are oriented toward the **maximum benefit of its stakeholders. It is ensured that Finance Sub-Committee takes care of the fund-management.** The Governing Body is the highest policy-making

body through which adequate budgetary provisions are made for academic and administrative activities. Principal acts as the Drawing and Disbursement Officer.

### **Funds from Students' Fee Collection**

- Funds collected for different purposes from the students and the funds collected are used as per specific purposes.
- Academic and Physical Maintenance of the Infrastructure, additional funds allotted by the Finance Sub-Committee and Governing Body.
- Funds utilized through the Tender and Purchase Sub-Committee, and Infrastructure Sub-Committee.
- All these expenditures monitored by the Finance Sub-Committee
- Purchase Orders, Bills, Vouchers, GST bills, etc., and Payments are monitored by the Bursar of the college
- Finance Sub-Committee is entrusted to prevent any undue or misuse of funds
- Theory Classrooms are also shared by various departments.

### **Funds from RUSA 2.0 and UGC**

- UGC fund of Rs. **One crore** had been allotted for the construction of the Women's Hostel
- The Executive Agency i.e. PWD, Gov. of WB is in its final stage of completion
- A Fund of Rs. 4 crores has been approved under RUSA 2.0
- As per RUSA 2.0 guidelines the fund has been segmented into different categories
- A Project Monitoring Unit has been constituted to monitor the utilization of the fund
- Already Rs. **2 crore** has been received and a substantial amount has been utilized.
- All these expenditures are thoroughly monitored by the Finance Sub-Committee
- Bursar of the college monitors all the Purchase Orders, Bills, Vouchers, GST bills, etc., and Payments

### **Alumni**

Two individuals donated funds for the purchase of books and equipment

### **MLA LAD**

- Rs. **5 lakh** had been received from MLA LAD fund to support the renovation work of the Auditorium

### **Government Funds**

Rs.2,10,000 received for celebration of 200th Birth Anniversary of Vidysagar.

### **Financial Audit:**

Financial audit of the College is conducted phase wise.

1. Internal Auditor engaged by the Governing Body of the College
2. Empanelled auditor appointed by the Department of Higher Education, GoWB.

Internal audit has been carried out for the year 2019-2020, 2020-2021, 2021-2022 by ACHARYYA SWAPAN & Co. Chartered accountants (Membership no. 062815). External audit has been done for the year 2017-2018, 2018-2019, 2019-2020. The external audit for the year 2020-2021 and 2021-2022 is in the process as no Government nominee has yet been assigned.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

**6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

### Response:

The Internal Quality Assurance Cell (IQAC) of the College plays a pivotal role in institutionalizing the quality assurance strategies and processes. It closely pays vigilance, reviews the actions and directs the respective sub-committees to perform properly. In the process, the IQAC has contributed in the following ways:

- Through the meetings conducted at a regular basis, the IQAC examines the performance of the academic departments and prepares the Plan of Action (PoA) for the successful delivery of the curriculum and a gradual development of the human resource available.
- In the functioning of curriculum delivery, the IQAC, in association with the Academic sub-committee and all departments of the College prepares the academic calendar and keeps a view on syllabus modularization submitted by different departments.
- The IQAC also in line with the Academic sub-committee focusses on the continuous internal evaluation system.
- IQAC also maintains a mentor-mentee system where the students get the possibility to discuss academic matters and curriculum outside the class schedule and organizes special remedial classes for slow learners.
- The IQAC in coordination with the academic subcommittee maintains the academic spirit in the form of student seminars, student magazine publication and Wall magazine competition.
- The IQAC, in association with different academic departments and Seminar and workshop sub-committee, arranges seminars, workshop and webinars on IPR and other research and academic matters to address the academic needs of the stake holders.
- The IQAC plays an important role in collecting and analyzing feedback from students, teachers, alumni and employers; the feedback reports are then analyzed to take necessary action. The Action



Taken Reports are also monitored to mark necessary changes.

- It reviews the teaching-learning process, infrastructural facilities and methodologies of operations and learning outcomes at a regular basis so as to reach the course and programme outcome.
- In the development of the learning infrastructure, the IQAC, in association with 'infrastructure sub-committee' and 'Technology for up-gradation sub-committee' helps in building improved ICT based seminar halls, modernized science laboratories, Central Laboratory and upgraded computer laboratory for improving Teaching & Research facilities.
- The IQAC conducts the Internal Academic Audits in each academic year and places it before the external auditors to review all curricular, co-curricular and extracurricular activities.
- In association with the career and personal counseling cell the IQAC contributed in developing the mental stability of the students and show ways towards career opportunities.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 6.5.2 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented
2. Academic and Administrative Audit (AAA) and follow-up action taken
3. Collaborative quality initiatives with other institution(s)
4. Participation in NIRF and other recognized rankings
5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.

**Response:** A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	<a href="#">View Document</a>
NIRF report, AAA report and details on follow up actions	<a href="#">View Document</a>
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>
Link to Minute of IQAC meetings, hosted on HEI website	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

**7.1.1 Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years. Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words**

**Response:**

Measures for promotion of gender equity and sensitization in the institution:

- Nabadwip Vidyasagar College believes in gender equity in all aspects. This is reflected in the number of admitted female students which is sometimes even greater than the male students.
- The undergraduate course curriculum of various subjects has introduced women writings, history of women in the course curriculum to have a better knowledge and understanding of gender equity and gender sensitization. The semester-wise course curriculum deals with issues and studies on women empowerment, feminist approach, women education, medical ethics, history of women from ancient to post-colonial era and role in politics, economic field, socio-cultural aspects.
- The womens studies cell of the College organizes different seminars/webinars related to gender equity which includes illuminating talks from dignified speakers.
- The Grievance redressal cell & Internal complaints committee takes prompt initiatives regarding student grievances and redressal for the same. The Internal Complaints Committee (ICC) also organizes film shows related to gender oppression and legal issues.
- Nabadwip Vidyasagar College has also received appreciation award under the Kanyashree scheme of the Government of West Bengal being the best institution in the Nadia district and for securing the 1st position with respect to achievement of Kanyashree target 2018-2019

Facilities available for women in campus:

- The Institution provides several measures for the safety and security of the female students. The college ensures usage of CCTV to provide a constant check on the incoming and outgoing students for the safety of the students.
- The College provides security guards at the entrance of the institution, which includes female security guards as well for the safety of the female students, so that no outsiders are allowed to enter the college premise.
- The college has a properly maintained girls common room.
- The College has different sub-committees like Internal complaints committee, Grievance Redressal cell where students can deposit their complaints in the respective complaint boxes in order to make the process safer.
- The College has a Career and Personal Counselling Cell which provides psychological assistance to the students in the form of meetings. Webinars are organized during the COVID period to boost the moral and mental support.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 7.1.2 The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

**Response:** A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	<a href="#">View Document</a>
Geo-tagged photographs/videos of the facilities.	<a href="#">View Document</a>
Bills for the purchase of equipment's for the facilities created under this metric	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

**Response:** C. Any 2 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance

**and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**

**Response:**

Nabadwip Vidyasagar College has always realized the importance of promoting cultural inclusiveness and promoting harmony among students of faith, cultural, linguistic and social backgrounds. To promote this motto the college has held several programmes at various times throughout the years. Programmes like Vasanta Utsav, Matri Bhasha Divas(Bengali Linguistic event) have been celebrated by students of all faith and cultural backgrounds. These events and programmes have been celebrated in the form of physical events, international and national seminars as well as programmes on the online platform through webinars. Onset of online events and webinars was observed during the pandemic years and has been integrated properly by the college.. Nabadwip Vidyasagar College does not believe in any sort of cultural, linguistic or religious discrimination.. One such programme organized by college and volunteered by the Cadets of NCC UNIT of NabadwipVidyasagar College was the distribution of foods among students who were performing ROZA for their IFTAR before the occasion of Eid. Other events organized by the College are the Basanta Utsab, which consisted of Dance, Bengali recitation and Bengali music festival and concluded by the programme of Abir Khela. The college also held a programme to commemorate International Matri Bhasha Divas( Bengali Linguistic Day)The college also held a programme to commemorate

International Matri Bhasha Divas( Bengali Linguistic Day) held on 21st February.

A National level webinar was held on 29th January 2022 was held in online mode. It focused on the motto of Dharma is not Religion. It was organized by NSS of Nabadwip Vidyasagar College in collaboration with IQAC. The main purpose of this programme was to discuss the fact that Dharma is not bound to a particular religion. Further the motto of communal harmony was also discussed..

Blood donation camps are also organized regularly to create an awareness of social responsibility. The NSS unit also conducts awareness camps and performs activities in neighbourhood areas to inculcate the art of being responsible citizens. The NCC and NSS unit performed special corona awareness camps during the COVID period.

Commemorative days like college foundation day, Teachers day, Kargil (Martyr's) day, National youth day, Rabindra Jayanti, Nazrul jayanti, Vidyasagar Tirodhan Divas and observation days like World Earth day, World Malaria day, World environment day, World health day, International Yoga day, International day of biodiversity are celebrated each year to create social values and responsibilities among the students.

The College also organized an awareness programme on Fundamental Rights and Duties of responsible citizens as enshrined in the constitution of India held by the Department of Political Science on 16.07.2022.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

#### Response:

#### 1. Title of the Practice:

*Students' Appreciation Day*

#### Objectives of the Practice

1. To felicitate the meritorious students
2. To enthuse other students to excel in studies and extracurricular activities
3. To give felicitation to the students who have shown extraordinary performance in the arena of academics, co-curricular activities and sports and games
4. To escalate/boost the morale of the students
5. To create a sense of motivation amongst other students to achieve
6. To recognize their hard work and efforts made by the students
7. To motivate students to carry on their efforts in pursuing excellence

#### The Context

Nabadwip Vidyasagar College, in every year holds the 'Students' Appreciation Day'. In order to acknowledge the students' performance, certificates and memento are handed over to them. Students who took part in extra-curricular activities at the State and National level, Sports, N.C.C., N.S.S. and other cultural activities are also felicitated.

#### The Practice

Nabadwip Vidyasagar College provides educational facility to a vast number of students many of which come from financially poor backgrounds and also are first generation learners. The college strives to provide all the students maximum support to encourage their studies and promote higher education. Besides students who excel in different co-curricular are also felicitated during this occasion. The college also organizes a Wall magazine competition where the students of different departments who secure 1st, 2nd and 3rd position are also felicitated. The awards of appreciation are sponsored by the College itself. The function highlights the achievements of all the activities.

#### Evidence of Success

The Appreciation Day was started to celebrate and acknowledge the hard-earned reputation/fame of the

students. They feel themselves that they are the valued students. The college has given recognition to their achievements in different fields. In other words, it can be said that this type of recognition by the college acts as a stimulant to other students and they become much more motivated to work hard and also to be more productive. It results in boosting the students to continue in their pursuit for excellence.

### **Problems Encountered and Resources Required**

The college has a problem to allot a sizable amount of fund to continue this type of work. In practice, college allots some funds to organize this type of programs. It may be minimal but the desires of the college authority in conducting “Appreciation Day” cannot be gainsaid. There must have some problems but it can be overcome (i) by arranging sponsorship, (ii) by giving an appeal to the existing teachers and non-teaching employees (iii) by appealing to the alumni association (iv) by appealing to the well-wishers of the college.

## **2. Title of the Practice:**

*Empowering Women*

### **Objective:**

In a patriarchal society women are always facing different levels of exploitation, subjugation and domination either directly or indirectly. The primary reason why they fail to protest at the earliest against such malpractice is ignorance. And it is only through education that ignorance can be eradicated from the root to pave ways for women emancipation. The primary objective of this practice is to bring the light of knowledge to dispel the darkness of ignorance. Our College seeks to ensure awareness of various social dimensions through its discipline, code of conduct and academic practices.

### **The Context:**

As most of the students are coming from the rural background belonging to the first generation learning community and as from the beginning of their life the girl students face gender discrimination and related oppression in their family and locality; even the girls who are coming from the semi-urban location face different levels of discriminatory crisis everywhere and find them under the gaze of patriarchy. In such context we feel the urgency of taking steps towards empowering women.

### **The Practice:**

The College ensures human values and nurtures every potentiality inherent within students to give exposure to the human resources available. Likewise, through the curricular design and delivery of the same the college ensures awareness among the students. Apart from the delivery of the curriculum within the classroom where the teacher takes care of the social and psychological needs of the students especially the girls following the respective units and sub-units of the syllabus that directly address the women question and focus on feminine sensibilities, the College organizes special programs through a dedicated Cell for empowering women that conducts seminars, holds meetings on gender related issues, and makes students aware of gender sensitization through discussions. The Cell also provides financial guidance to the students, strictly maintains gender equality within the campus, celebrates the International Women’s Day every year, shows films against gender oppression and create awareness among female students to protect themselves in rough situations. Moreover, the Internal Complaint Committee (ICC) of the College spreads

awareness to prevent sexual harassment within campus. Through the career and personal counseling cell, the institution tries to show ways towards economic empowerment.

#### **Evidence of Success:**

Outside the teaching-learning process, exposure towards academic activities like seminars, webinars, students' seminars, debates etc. and co-curricular and extension activities like cultural programmes conducted by the Institution set the girls on the path of confidence and boost their morale. These initiatives benefit them immensely. The success of our students, especially the first-generation learners is a matter of great pleasure. Many of these students are now established in the society and can take care of her and the family.

#### **Problems Faced and Resources Required:**

To eradicate patriarchy from the mind of all is a big challenge. The main problem that we have faced was to change the mindset of the family members. The girl students from lower economic section face early marriage and find difficulty to continue higher studies. It is a challenge to empower them socially and psychologically and show them a way towards better future.

File Description	Document
Best practices as hosted on the Institutional website	<a href="#">View Document</a>

### **7.3 Institutional Distinctiveness**

#### **7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

##### **Response:**

Nabadwip Vidyasagar College is situated in the small, semi-urban town of Nabadwip and caters to the specific higher education need of the households of seven towns and twenty-one villages within Nabadwip Block. As such, demand for higher education in a wide region is looked into by Nabadwip Vidyasagar College as the nearest colleges are situated at a distance of twenty –five kilometres (Kalna College), twenty –eight kilometres (Krishnanagar Govt College) and twenty kilometres (Purbasthali College). Thus the College is bestowed with enormous responsibility of providing quality higher education, on the one hand, and abiding by the educational policies of State Government and University Grants Commission.

- The College has been doing a fine balancing job between the two important aspects of higher education in West Bengal: to impart quality education and to extend opportunity of higher education to the mass.

- Almost **ninety percent of the students are coming from rural set up** of two adjacent districts: Nadia and Burdwan whereas most of them are first generation learners.
- In spite of the financial and social difficulty, the College has a huge intake capacity of **more than eight thousand students** where a good number of applications for admission are received each year.
- The College has an **enrolment of girl students** which is more than fifty percent of the total student strength that obviously makes the college a distinct one.
- As ‘empowering women’ is one of our best practices, besides boosting the morale and confidence among them, we also provide physical facilities for the Girl students. We run a **Women’s hostel** and a **hostel for the SC and ST** students at the same time.
- To support the students financially, we had **partially waived tuition fees** during Covid 19.
- During pandemic, maximum academic exposure was provided to meet the academic interests of the students through providing reading materials and video materials besides online classes through College website which, obviously, proves to be distinctive.
- We provide **Honours in two unique subjects** in respect to the district of Nadia: Honours in **Computer Science** and **Environmental Science**.
- To meet up the academic need towards introducing PG courses in future, the college is continuing the ongoing project of the large **second campus** near the College premises.
- To promote inter-departmental research activities among teachers and students there is the **Central Laboratory** at the College consisting of one server (96 cores) and UV-Vis-spectrophotometer (Range:190-900 nm).
- Nabadwip Vidyasagar College has been selected for **up-gradation to a Model Degree College under RUSA 2.0 component-6**.
- The well equipped, almost fully **digitized Library** has made the institution distinct. Apart from general book reading and lending facilities, the library provides maximum exposure to the students through online and offline journals, magazines for competitive exams and many more.
- There is a well equipped auditorium named Raghunath Siromoni Memorial Hall consisting of a seating capacity of 230 persons at the college premise. All the cultural programs beside seminars and special talk are organized here at a regular basis.
- Nabadwip Vidyasagar College has **two boys’ NCC units (135+135 cadets) , one girls’ unit (160 cadets), under 54 Bengal BN NCC and 3 Bengal Girls BN NCC**. The College has been able to send 19 NCC cadets to the Republic Camp in Delhi, 06 cadets in Thal Sainik Camp, so far.

File Description	Document
Appropriate web in the Institutional website	<a href="#">View Document</a>



## 5. CONCLUSION

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### **Additional Information :**

Nabadwip Vidyasagar College has taken significant initiatives to improve the academic facilities and ensure holistic development of students, particularly in the present context of technological development towards ICT based methods. Apart from the current development towards reaching desired goal, we have some plans for the future. From the academic perspective we have planned to introduce certificate and add on courses. As we have MoUs with other eminent colleges around the district, we endeavor to continue more Faculty exchange programme, special talk and other collaborative activities with other colleges also. We also desire to ensure a better platform for collaborative and independent research among the teachers and students. To encourage inter and intra cultural and sports activities among the students and to provide maximum facilities in future, we plan to introduce a yoga centre at the College premises and more indoor game facilities. Another plan that we have is to introduce a rain water harvesting unit with water recharge facilities at the College in future.

### **Concluding Remarks :**

Nabadwip Vidyasagar College has a heritage of its own. From the very day of its establishment in the year 1942, it has been working as a centre for excellence and trying to uphold the values and cultural ethos of India. It has produced a good many number of students who have proved to be successful in the later part of their lives and spread the fame of their alma mater. The college has tried to incorporate the age old tradition, ethics and values on one hand and modernity in the delivery of the curriculum on the other. The College endeavored to increase every scope of knowledge to build the academic and social responsibility. It has practised to uphold the values related to women empowerment through emancipating the girls from the clutch of patriarchy by spreading awareness and boosting up confidence in them and thus became successful in paving ways towards a definite future. We intend to develop a better community in future by upholding every potentially present in us and achieve individual, social and national goal towards making a pan-Indian culture and heritage.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.1	<p><b>Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)</b></p> <p>Answer before DVV Verification :</p> <p>Answer After DVV Verification :91</p> <p>Remark : DVV has made changes as per the report shared by HEI</p>																				
1.2.2	<p><b><i>Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</i></b></p> <p>1.2.2.1. Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>14</td> <td>39</td> <td>42</td> <td>05</td> <td>14</td> </tr> </tbody> </table> <p>Remark : DVV has made changes as per the report shared by HEI</p>	2021-22	2020-21	2019-20	2018-19	2017-18	0	0	0	0	0	2021-22	2020-21	2019-20	2018-19	2017-18	14	39	42	05	14
2021-22	2020-21	2019-20	2018-19	2017-18																	
0	0	0	0	0																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
14	39	42	05	14																	
1.3.2	<p><b>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</b></p> <p>1.3.2.1. <b>Number of students undertaking project work/field work / internships</b></p> <p>Answer before DVV Verification : 3569</p> <p>Answer after DVV Verification: 3101</p> <p>Remark : DVV has made changes as per the report shared by HEI</p>																				
3.3.1	<p><b>Number of research papers published per teacher in the Journals notified on UGC care list during the last five years</b></p> <p>3.3.1.1. <b>Number of research papers in the Journals notified on UGC CARE list year wise during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18															
2021-22	2020-21	2019-20	2018-19	2017-18																	

9	25	17	4	10
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Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
29	08	03	05	0

Remark : DVV has made changes as per the report shared by HEI

3.4.3 ***Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.***

**3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
9	7	2	6	1

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
7	2	2	6	1

Remark : DVV has made changes as per the report shared by HEI

5.1.2 ***Following capacity development and skills enhancement activities are organised for improving students' capability***

1. ***Soft skills***
2. ***Language and communication skills***
3. ***Life skills (Yoga, physical fitness, health and hygiene)***
4. ***ICT/computing skills***

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: C. 2 of the above

Remark : DVV has made changes as per the report shared by HEI

5.2.1 ***Percentage of placement of outgoing students and students progressing to higher education during the last five years***

**5.2.1.1. Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
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173	139	57	41	35
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Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
173	139	57	41	35

**5.2.1.2. Number of outgoing students year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
1856	1328	1436	925	845

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
1956	1685	1464	1023	987

Remark : DVV has made changes as per the report shared by HEI

**5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
13	6	12	13	7

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
9	9	6	7	5

Remark : DVV has made changes as per the report shared by HEI

**6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

**6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
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157	23	5	7	30
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Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
33	14	05	07	04

### 6.3.3.2. Number of non-teaching staff year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
30	26	26	26	26

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
25	25	25	25	25

Remark : DVV has made changes as per the report shared by HEI

## 2.Extended Profile Deviations

ID	Extended Questions
1.1	<p><b>Number of teaching staff / full time teachers during the last five years (Without repeat count):</b>            Answer before DVV Verification : 49            Answer after DVV Verification : 73</p>